|  |  |
| --- | --- |
| **Job Title & Grade** | Senior Metabolic Dietitian |
| **Campaign Reference #** | 81762 |
| **Closing Date** | Thursday, 17th July 2025 by 23:45 pm |
| **Duration of Post** | Permanent |
| **Specific T&C’s of post** | 35 hours standard working week  30 days Annual Leave  Remuneration is in accordance with the salary scale approved by the Department of Health: Current salary scale with effect from 1st March 2025: Grade, Code 3395 starting at Point 1 € 63,279 and rising annually in increments: €64,629 66,021 67,399 68,779 70,231 71,760 73,285 74,509 |
| **Location of post** | National centre for Inherited Metabolic Disorders, Temple Street |
| **Reporting Arrangements** | This post will report to Metabolic Dietitian Manager and Professional Lead for Clinical Nutrition and Dietetics. The post holder will be clinically responsible to the consultants in the National Centre for Inherited Metabolic Disorders in CHI Temple Street. |
| **Key Working Relationships** | The post holder will work closely with:   * Metabolic multidisciplinary team * Dietitians across CHI * Catering   *Please note that this list is not exhaustive and key working relationships will change as the project moves from service development, construction completion, commissioning & transitioning to steady state.* |
| **Purpose of the Role** | The post holder will work in the National Centre for Inherited Metabolic Disorders with other metabolic dietetic team members to provide a comprehensive dietetic service to individuals and their parents with inherited metabolic disorders. This is currently a service which cares for both adults and children, but some adult patients are in transition/transfer to the Mater University Hospital campus. |
| **Principal Duties and Responsibilities** | **Professional Duties and Responsibilities**:   * The post holder will be expected to live CHI values and be child-centered, compassionate, progressive and will act with respect, excellence and integrity.   **Clinical Duties**  To work with the metabolic multidisciplinary team and Dietitian Manager in the planning and provision of a clinical service at the National Centre for Inherited Metabolic Disorders. The service provision is both inpatient- and outpatient-based.  Liaise with the metabolic medical team on the dietary management of unwell patients with inherited metabolic disorders at home or in outlying hospitals.  Provide on call cover for weekends and public holidays as per agreement with the Human Resources Department.  Assess, review and monitor inpatients and outpatients, and adjust their diet and/or nutrition support regimen (in conjunction with the multidisciplinary team, child and their parents/carers) based on changes in the child’s state of health and condition.  Attend and participate in multidisciplinary team meetings and ward rounds as required.  Liaise with catering and special feeds unit regarding provision of special diets and specialised nutritional products.  Act as a resource for nutritional information to other health professionals, catering and special feeds unit, and provide education as required.  Maintain accurate records of each consultation with/about the patient in dietetic notes and in the patient’s clinical notes.  Ensure appropriate discharge planning in conjunction with patients, families/carers and the multidisciplinary team.  Participate in audit, research and other quality improvement projects that maintain high quality services.  Plan, organise and deliver group education sessions for children and their families as required.  Develop clinical guidelines, protocols and care pathways reflective of evidence-based practice.  Administration  In addition to clinical duties, participate in:  Daily administrative duties and management of caseload.  Updating of department resources.  Development of new teaching materials, lecture notes and other educational resources.  Maintaining accurate activity statistics, preparation of reports and service planning activities in consultation with the Dietitian Manager and Dietitian Manager In Charge III.  Attending department meetings, dietetic team meetings and other meetings as required.  Representing the department or profession on working groups and at meetings.  Liaison with other dietetic colleagues/nursing staff/doctors when patients are discharged to outlying hospitals and the community.  *The above is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to them from time to time and to contribute to the development of the post while in office.* |
| **Eligibility criteria, qualifications and experience** | **Essential Criteria:**  Be registered as a Dietitian by the Dietitians Registration Board at CORU (candidates must provide proof of registration).  **And**  Have 3 years full time (or an aggregate of 3 years full time) post qualification dietetic experience.  **Desirable Criteria:**   * Experience in paediatric dietetics. * Experience in metabolics or another area of prescriptive dietetics,   e.g. nephrology, ketogenic diet therapies, critical care, diabetes. |
| **Competition Specific Selection Process**  **How to Apply & Informal Enquiries** | Applications for this post must be accompanied by a cover letter, setting out relevant experience that illustrates how the essential criteria listed above is met.  The criterion for short listing is based on the requirements of the post, as outlined in the eligibility criteria.  **\* Please note that you must submit a cover letter with your CV, this forms part of your application and CV’s will not be accepted without a detailed cover letter.**  The closing date for submissions of CV’s and cover letter is **Thursday, 17th July 2025** by **23:45 pm.** Applications must be completed through the advertised post on **CHI.jobs** by clicking **‘Apply for Job’.**  **Applications will not be accepted through direct email or any other method.**  For informal enquiries for this specialty/department, please contact Anne Clark, Metabolic Dietitian Manager. anne.clark@childrenshealthireland.ie 087 331 6196  For other queries relating to this recruitment process, please contact Talent Acquisition Team [recruitment@childrenshealthireland.ie](mailto:recruitment@childrenshealthireland.ie)  **PLEASE NOTE:**  CHI has transitioned to a process of a one commencement day per month for all new employees, CHI internal transfers and Secondments. This update to our Onboarding process is aligned to changes in our monthly/fortnightly payroll and with the launch of our new corporate induction program. This process enhancement ensures that we can thoroughly prepare for your arrival and facilitate a smooth transition in your onboarding journey.  So that the Onboarding team can confirm your start date, you will need to ensure that your mandatory training is completed at least 7 days prior to your commencement date.  **It is important for you to note that if you do not have your pre-employments and mandatory training completed in time, your commencement date will be deferred to the next available date.**  Below, you’ll find the list of commencement dates for 2025.   * August 11th (internal only) * September 1st * September 15th * October 13th * November 10th * December 15th |
| **Information on “Non-European Economic Area Applicants” is available from** [**https://dbei.gov.ie/en/**](https://dbei.gov.ie/en/) | |
| **The programme outlined for Children’s Health Ireland may impact on this role and as structures change the job description may be reviewed.**  **Children’s Health Ireland is an equal opportunities employer.** | |